

DRIVEWAY PERMIT APPLICATION

TOWN OF PORTLAND
Gary Flock Town Chairman
5590 State Hwy 33
Cashton, WI 54619
Phone 608-654-5678

PERMIT INFORMATION

To be filled out by applicant

Name of Applicant _____ Phone _____ Date _____

Present Mailing Address _____ City _____ State _____ Zip _____

Town Road Involved _____ Number of Driveways _____

Type of Driveway Requested: Residential _____ Proposed Road _____ Other _____

Township of Portland _____ ¼ of the _____ ¼, of Section _____

Approximate Location of driveway: (Provide name of nearest road intersection and distance from that intersection): _____

On which side of town road highway will drive way be located? _____

Has Property been surveyed or subdivided? Yes _____ No _____

Certified Survey Map No: _____ Vol: _____ Page: _____

Unusual features of driveway request: (i.e. wider driveway for school bus, visibility, etc.)

APPLICANT WILL PLACE STAKES IN DITCHLINE WHERE DRIVEWAY IS PROPOSED, SO THAT THE TOWN OF PORTLAND BOARD OR DESIGNEE CAN INSPECT LOCATION.

I, the undersigned applicant do hereby certify that I have requested this driveway permit and that I have read, understand, and agree to abide by all the applicable provisions and restrictions which are shown on the reverse side of this application.

Please read owners covenant on reverse side.

Owners Signature

Please Print Your Name

OWNERS COVENANT

I have read, understand, and hereby agree to abide by the following special regulations and provision of this permit:

- A. The entire cost of the driveway construction, installation and/or replacement shall be the obligation of the Applicant.
B. Any grading, special ditching, alteration of slopes, or any other disturbance of any portion of the highway right-of-way, shall be restored by and at the expense of the applicant, to the condition existing prior to such Disturbance and to the satisfaction of the Town of Portland Board.
C. The applicant shall keep the driveway culvert free of debris and other obstructions in order to provide proper Drainage along the highway.
D. The maintenance and upkeep of driveway(s) on and over Town of Portland Highway right-of-way shall be the Responsibility of the applicant.
E. The Permittee, his/her successors, or assigns, agree to hold harmless the Town of Portland Board and its duly appointed agents and employees against any actions for personal injury or property damage sustained by Reasons of the issuance or exercise of this permit.
F. When entering the Town Road, a 90 degree approach is needed, that shall slope away or be level with the town road For distance of 20 feet.
G. Driveway shall be designed so water or runoff will not flow onto Town Road.

(To be filled out by the Town of Portland Board)

Size of Culvert? Length of Culvert required? If no culvert, state Why?

Is driveway entrance within 200 feet of an intersection or bridge? Yes No

Additional Requirements:

Date Checked: By:

Permit Approved: Date:

WISCONSIN STATUTES 86.05 provides that "Whenever it is necessary, in making any highway improvement to cut or fill or otherwise grade the highway in front of any entrance to abutting premises, a suitable entrance to the premises shall be constructed as a part of the improvements; and if the premises are divided by the highway, then one such entrance shall be constructed on each side of the highway. Thereafter each entrance shall be maintained by the owner of the premises. During the time the highway is under construction, the state, county, city, village or town shall not be responsible for any damage that may sustained through the absence of an entrance to such premises"

WISCONSIN STATUTES 86.07(2) provides that "No person shall make any excavation or fill or install any culvert or make any other alteration in any highway or in any manner disturb any highway or bridge without a permit therefore from the highway authority maintaining the highway. Such permit shall contain the statement and be subject to the condition that the work shall be constructed subject to such rules and regulations as may be prescribed by said authority and be performed and completed to its satisfaction.